



Parent Advisory Council

c/o 1211 Frost Road, Kelowna BC, V1W 5M1

Minutes of CMS PAC Meeting

Date: September 20th, 2021

Meeting held via Zoom following Roberts Rules of Order for Virtual Meetings – recording available on the CMS website

Call to Order at 7:02pm

1. **Adoption of Agenda** – moved by Patty Glover, seconded by Kendal
2. **Approval of Minutes of Previous Meeting** – already been approved
3. **CMS PAC Elections for the 2021/2022 School Year**

Kendal Shaw will remain as Treasurer.

Open Position	Running
President	Saskia Battersby
Vice President	Patty Glover
Secretary	Trisha Trainor
Hot Lunch Coordinator (2)	Jennifer Erbiceanu OPEN
Fundraising Coordinator(2)	Samantha Collins OPEN

Events Coordinator(2)	Darlene Zanni Rosie Poyntz-Wright
Member-at-Large(6)	Nicole MacDonald Farah Babul Terri Marshall Anita Sandu Johal Jennifer Erbiceaunu Jason Baughen
CO-PAC Representative(2)	Jeanette Waston

Motion to elect PAC members - moved by Kendal Shaw, seconded by Rosie Poyntz-Wright

4. **Administration Update** – Jim Laird and Carson Tonn

- Admin changed until Oct 31, Carson now VP, Ryan to Indigineous Ed, continuing for now
- Mural timelines, two year process, coming next summer, \$40,000, Jim has \$20,000 and will discuss PAC fundraising, gym being painted in the summer
- COVID Updates, encourage students to bring reusable masks, plan to move to in person PAC Meetings for October
- Code of Conduct, review with PAC every year, parents to read before next meeting
- Parent/Guardian Survey, gather info about what people value, things to work on etc.
- Enrichment, schedule in progress, starting Sept 29, schedules will be in students hands by Sept 27th
- Canyon Connection, every two weeks, showcase and feature students that are doing awesome things
- Coffee with the Principal, will happen every two weeks
- Parent/Guardian Learning Sessions 2021-2022 (via Zoom for now) Tuesday Oct 26th (7-8pm) first one
- Photo Day Sept 27th
- Sept 30th Schools Closed

5. **Treasurer's Report** – Kendal Shaw

- wrap up last years financials, no hot lunch program and couldn't do a lot, \$7000 spirit wear, Basil Cooper Family Photos \$2050, Dominos and other misc \$750, total \$11,000, aside from gaming grant amount
- \$11,800 general bank acct to start , Gaming \$8200 remaining, new gaming funds coming in as well
- hot lunch anticipates approximately \$15,000, but budget \$30,000
- open to new ideas, adult social, outdoor events, meat fundraisers
- gaming grants can be spent on student enrichment, whole student body

6. **COPAC Update** – Jeanette Wastson

-attended COPAC meeting (20 schools, superintendent, many others there)

-96% capacity at our school, need to figure out what to do about growth, email to parents Sept 16th, process of surveys etc. to talk about options

-a lot of confusion about hot lunches at district level, hot lunches are a go

-COPAC wants to get more involved with helping other PACS and making contacts etc.

7. **Fundraising**

a. *Hot Lunch System Update*

-past two years used software, Rosie Ponzt to help with setting up system

b. *Basil Cooper Photography*

-managed to find three dates Oct 11 Waterfront Park, Oct 22 and Oct 31 at Bertram

-Basil managed all payments after COVID

-Samantha Collins to help book Bertram and details

c. *Spirit Wear*

-previously using local company, issues with fitting, discussions with last VP Danielle regarding this

-possibility of getting in touch with other PAC to see what fundraisers they are doing

8. **New Business**

PAC Meeting Schedule

-third Monday of the month?, google polls, possibility of switching it up to different days

-mixture of Zoom and in person meetings

-Vote on signing authority, double signing on cheques, President, Vice President and Hot Lunch Coordinator, Prospera Credit Union

Motion for President (Saskia Battersby), Vice President (Patty Glover), Treasurer (Kendal Shaw) and Hot Lunch Coordinator, (Jennifer Erbiceanu) to have signing authority on CMS cheques. Motion passed by Jeanette Waston and seconded by Patty Glover.

Update to Constitution and Bylaws

-more practical definitions needed so that motions and elections can be made throughout the year

Executive Meeting

-will be added to the poll, in past has been a casual venue

9. **General Discussion and Questioning**

-pancake Christmas breakfast, school dance, Canyon Cup, teacher appreciation luncheon, trying to build community spirit, parent nights with guest speakers

Meeting was adjourned at 8:08pm

Next meeting date: will decide on a google poll