



Parent Advisory Council

Minutes of CMS PAC Meeting

Date: March 8, 2022

Location: CMS Library

Attendance: Patty Glover, Karlene Dawson, Jeannette Watson, Jen Widmar, Darlene Zanni, Farah Babul, Terri Marshall

CMS Administration: Jim Laird, Carson Tonn

1. Call to Order
 - a. The meeting was called to order at 6:38PM
2. Adoption of Agenda
 - a. Moved by Terri Marshall and seconded by Jeanette Watson
3. Approval of February 8, 2022 Meeting Minutes
 - a. Moved by Jen Widmer and seconded by Terri Marshall
4. Administration Update – Jim Laird, Principal and Carson Tonn, Vice Principal (The report below was provided by Jim Laird)

Thank You

Again, and as always, thank you to the PAC for all your support. We are incredibly appreciative of all your work and time. And thank you for the amazing staff appreciation events in February. Your kindness and generosity were received SO well. Those events could not have come at a better time.

Canyon Cup

Our Canyon Cup Olympic finale is happening this Friday at 1:30pm. It will be the first time in two full years since we've had a school-wide assembly. There will be games and events, and it will be incredibly fun for the kids. At the end of Friday, the Canyon Cup winner for 2021-2022 will be announced. And huge kudos to the team of teachers who volunteer their time to lead the planning and events for the past 9 weeks. It's an incredible amount of time and work, and we love them for it. Big thank you to Scott and Holly.

COVID Updates

I know you're aware of the shift back to breaks and a common lunch, and it has gone well. Thanks to the hot lunch crew for rolling with the shifts in planning. Related to potential upcoming COVID changes, please know that we get as much notice as you do; often we are watching the press conferences live to find out in real time. With what is coming, we really don't know, but as with everything, as we find out, we will do our best to roll with things and plan as necessary. Whether or not after Spring Break will look different in schools is honestly anyone's guess.

Year-End Celebrations

We are spending time in our staff meeting on Thursday regarding this. We have not been able to do much year-end celebration since we've opened due to the pandemic. What we are hoping to plan is this:

- Something that each community can do to celebrate together (field trip, bbq, etc.)
- Something special for Grade 8s they can look forward to. We are not doing a "grad" or anything formal for many reasons. But we do want to do something that will be special that kids can look forward to. Stay tuned!

Staffing Timelines (April/May)

If you weren't aware, Carson and I go into district staffing meetings in early April to prepare for post and fill season. Here they allocate staff, take away staff, etc. We are not expecting any substantial changes. That being said, we have 3 upcoming maternity leaves, at least two postings, and the possibility of more as the season approaches.

Enrichment

So far, we have received nearly 700 responses back which is great. We do have some work in the meantime to follow up on duplicates and non-responders. The timelines for learners receiving their Enrichment will be after Spring Break. April 13th is the first Enrichment date. As always, for options oversubscribed, Carson goes through past lists to ensure that learners who have not had them will get an opportunity. Learners will have one week to request changes before we start.

Report Cards Update

They're coming home via email on the last Thursday before Spring Break. Teachers are getting to the point where report cards are completed, and we will be starting the proof-reading process, so they are ready to be sent home on time.

Parent/Student Satisfaction Surveys

Grade 7 learners and their parents have annual surveys from the BC government related to our school. If you have a child in Grade 7, we really ask that you take a few minutes to give feedback. Traditionally, the uptake is quite low, and as a result the data isn't too helpful (17 responses of 240 doesn't give an accurate representation of how families are feeling about the school).

****Reminder for Parents of Grade 7 students to complete the survey**

Pickup/Parking

It's been a thing off and on. Illegal parking, blocking buses, people honking at Carson as he's trying to direct traffic and let buses get kids home on time, etc. We have put it in the WAAG. We have called bylaw to help. Most families do well with pickup outside of the parking lot/cul-de-sac, but we have a bunch of people who create their own issues with congestion by needing to park out front. Hopefully as the weather gets better the car issues go down as more children bike and walk.

Grade 5 Transition Activities

As noted before, our Grade 5 transition activities are starting after Spring Break. Carson is scheduling visits to the elementary schools, and we are trying to organize an in-person Grade 5 evening(s) for families to set foot in the school and meet some of the team here. We are navigating what is possible under the current safety protocols to try to move back toward a semblance of normalcy. We are hoping for tours and more of the structures middle schools do as we gear up for next year.

5. Budget Update –presented by Patty Glover (Kendall Shaw- sent regrets)

- a. General account \$54,000
- b. Gaming Account \$22,424
- c. Hot Lunch Counter Sales (Jan – Feb 2022) \$1,600 (approx.)
- d. March hot lunch sales \$16,094, approx. \$3000 profit

6. COPAC Update – Jeanette Watson

- a. Lots of excitement about the Westside school
- b. Considering an Indigenous education requirement within schools
- c. Discussion around school district staff being part of the PAC, technically this is not allowed, however the rules around this are not entirely clear and everyone has been advised to continue as is and monitor

7. Coordinators Updates

- a. Events - Darlene Zanni & Rosie Poyntz-Wright
 - i. Teacher appreciate event was well received, many teachers were able to participate as it was on a day that teachers had to be there (parent-teacher conferences)
 - ii. For future events Kendall will provide letter for vendors noting that the PAC does not pay GST as they are a non-profit organization
 - iii. Considering a “year-end” fun day working with the teachers

- iv. Looking for ideas for Grade 8 farewell
 - v. Volunteer Appreciation Event – is this something that the school does or the PAC? There is interest from Administration to assist and support the PAC in organizing this event.
 - b. Hot Lunch - Jennifer Erbiceanu
 - i. Sales are on track to reach fundraising goal of 35K, may adjust goal for 2022/23 year
 - ii. Having been working with 1 volunteer per community to align with COVID restrictions, students have been assisting and this has been going well
 - c. Fundraising - Sam Collins (regrets)
- 8. Other Updates
 - a. Easter Purdy's Fundraiser - Saskia Battersby & Terri Marshall
 - i. Sales are still coming in
 - ii. Event has been advertised in WAAG, Facebook and hot lunch sites
 - iii. Currently at \$865 in profit.
 - b. Mother's Day Flowers - Patty Glover
 - i. Last day to order is April 24th, delivery is May 5th
 - ii. Currently at \$167 profit
 - c. Spring Market - Patty Glover
 - i. Date has been set for May 28th
 - ii. Online form has been completed and will be sent out to students and parents first to register as a vendor
 - iii. Radio station has been contacted
 - iv. Patty will follow-up about food trucks
 - v. Hoping to have approx. 80 vendors, City of Kelowna, door prizes and silent auction
- 9. New Business
 - a. Block Print Mother's Day Fundraiser – Trisha

- i. This needs to be advertised if it is being promoted by the PAC
- b. PAC Roles opening up next year - Hot Lunch Coordinator, Treasurer
 - i. Darlene Zanni and Rosie will both be leaving
 - ii. Karlene Dawson has expressed interest as Treasurer

10. General Discussion & Questions

- a. none

11. Adjournment – meeting was adjourned at 730PM

Next Meeting: Tuesday, April 12th, 7pm, CMS Library